

Minutes of the Village of Potter Board Meeting
April 12, 2023

The Village of Potter monthly board meeting was called to order by President Ellen Gurholt at 5:30 p.m. Others in attendance were: Jay Schoen, Andrew Lawman, Dennis Gruett, and Lisa Herrick.

Notation was made that proper posting had been carried out at the Potter Post Office, Potter Village Hall, and Gruett's. The pledge of allegiance was recited.

Oaths of Office for Village President Ellen Gurholt and Trustee Jay Schoen.

Jay Schoen made a motion to accept the minutes from the February meeting . Seconded by Ellen Gurholt. Motion carried.

Citizen Input/Public Participation: Creek issues by Kleppen and Hansen on Central Street. Water is running fast and things are washing out.

Utility Department/Discussion:

- Chad Olson (from McMahon & Associates, Inc.) was present and distributed the Notice of Noncompliance from the WI DNR; WPDES Permit No WI-0029025-09-0. The things that need to be done to be in compliance will be drafted by Chad Olson and sent to Trevor Moen; Information to be sent to the village residents in October 2023 with utility bill and newsletter.
- Pete Likersky, Jr and Zachary Propson from MCO discussed the CMAR (Compliance Maintenance Annual Report) and reviewed our scores. Use of our recovery fund money may be used towards addressing some of the concerns. Priority would be a blower at the Wastewater Treatment Plant; then move to manholes. Contact our attorney to write/update ordinances. Final grade is 3.86/4.0 Raw water samples were not high enough to make an impact.

Treasurer's report was given by Dennis Gruett as follows:

March expense: \$7,084.36

March income: \$222.84

Balance as of 4/1/23: \$152,615.08 checking

The Potter Utility report was given by Dennis Gruett as follows:

March expense: \$3,562.99

March income: \$14,495.77

Balance as of 4/1/23: \$36,368.52 checking*

*\$2,500 is for equipment replacement fund

Local Recovery Fund Account

Balance as of 4/1/2023: \$13,328.09

Clerk's Report:

- a. Election went well (Local Lounge bill was \$205.07)
- b. Open Book Wednesday June 21st, 4-6 PM
- c. Board of Review Wednesday July 5th, 5-7 PM
Andrew to complete training.
- d. Received an email for the Potterama date - same as PotToul
- E. GIS Administrator for Calumet County was looking for information on the park; Clerk will let them know to contact Rob Schoen as it is the fireman's park.

President's Report: Bug Tussel plan; tabled until April meeting. Ellen contacted Brandon Pribbernow regarding painting and will get an estimate.

Building permits for March - none

Residential Clean Up Update - nothing

Mosquito spraying and purchase of spray - needs to be ordered - 10 gallons. Ellen made a motion to purchase 10 gallons of mosquito spray, 2nd by Andrew. M/C

David Kieso will cut grass at the village hall.

Maintenance items: Ellen received a quote from the Calumet County Highway department; we would have to pay half for the Storm Sewer Repairs on Central Street. When the county can come to look at what needs to be done, Jay and Andrew will be with him.

Jay talked to Mark Wunrow about new street signs.

A motion was made by Jay Schoen, seconded by Ellen Gurholt to pay all vouchers. Motion carried.

A motion was made by Ellen Gurholt, seconded by Andrew Lawman, to adjourn. Motion carried. Meeting adjourned at 6:23 p.m.

Lisa Herrick, Clerk