

Minutes of the Village of Potter Board Meeting  
July 10, 2024

The Village of Potter monthly board meeting was called to order by President Ellen Gurholt at 5:30 p.m. Others in attendance were: Jay Schoen, Wyatt Hansen, Dennis Gruett and Lisa Herrick.

Notation was made that proper posting had been carried out at the Potter Post Office, Potter Village Hall, and Gruett's. The pledge of allegiance was recited.

Ellen Gurholt made a motion to accept the minutes from the regular June meeting. Seconded by Jay Schoen. Motion carried.

Citizen Input/Public Participation: Jeff Krueger (Neighbor) reported water/storm damage to the ditch in front of his house. Flooding ran over his driveway and into the roadway. Ellen to inquire with the county to check in to.

Jeff also talked about the flag committee and providing flags in the village. He made brackets for the flags to be installed on the poles (there are 114 total).

Christmas lights - the City of Brillion has 40 lights that they are getting rid of and Jeff's committee could convert them to LED. Ellen made a motion, 2nd by Wyatt to offer \$100.00 for the lot of lights. M/C

Suggested putting up a storage shed in the back of village hall to store the bug sprayer, lights/decorations, flags, etc.

Utility Department/Discussion: Pete Litersky in attendance and provided a Equipment Replacement Outline/Spreadsheet and a Sledge Report as to how much was hauled and to give us an idea of what we may need.

Treasurers Report as presented by Dennis Gruett:

June expense: \$4,563.27

June income: \$377.09

Balance as of 7/1/24: \$139,777.18 checking

Potter Utility report as presented by Dennis Gruett:

June expense: \$4,063.24

June income: \$10,555.75

Balance as of 7/1/24: \$34,947.72 checking\*

\*\$5,000 is for replacement fund

Local Recovery Fund Account

Balance as of 7/1/2024: \$6,669.83

Clerk's Report: Village Hall Rental request - Saturday August 17th from 10am-4pm. Jay Schoen made a motion, 2nd by Ellen Gurholt to approve the rental. M/C

President's Report: Sump Pump Placement Ordinance - Ellen to type up a letter/notice and it will be posted after approval at the August meeting.

Building permits for June - none

Residential Clean Up Update - none

Maintenance items -

Ditching - tabled until July meeting

- a. Address parking on Main Street & Central Street - Ellen to discuss with the county about marking the parking area. Is there a setback from the corner?
- b. Possible storm damage - Bush let loose and got caught in a culvert causing flooding by Groth's. Maybe it's time to look into storm sewer maintenance. Emergency Government has been notified.
- c. Christmas lights
- d. Staining "Welcome to Potter" signs

A motion was made by Jay Schoen, seconded by Wyatt Hansen to pay all vouchers. Motion carried.

A motion was made by Ellen Gurholt seconded by Jay Schoen, to adjourn at 6:19pm Motion carried.

Submitted by

Lisa Herrick, Clerk