

Minutes of the Village of Potter Board Meeting  
September 11, 2024

The Village of Potter monthly board meeting was called to order by President Ellen Gurholt at 5:30 p.m. Others in attendance were: Jay Schoen, Wyatt Hansen, Dennis Gruett and Lisa Herrick.

Notation was made that proper posting had been carried out at the Potter Post Office, Potter Village Hall, and Gruett's. The pledge of allegiance was recited.

Jay Schoen made a motion to accept the minutes from the regular August meeting. Seconded by Wyatt Hansen. Motion carried.

Citizen Input/Public Participation:

Rick Riemer was in attendance to discuss the grassland prairie/meadowland area on a property in the Village. Asking for a variance to allow the property to stay as is.

Discussion - John Kees; provided pictures of trees

Mary Schwalenburg, Chair of the Parks for the county. Prairie does not include trees. A prairie needs to be burned every 3 years. Suggested Dan call a naturalist from the county to come and take a look.

Andrea Buechel - wildflowers in the area

Doug Lau - was on the board when the ordinance was drafted and provided a copy of the ordinance. It's 18 acres of farm land within the Village limits.

Dan - would take back to a farm field and start farming it if denied keeping it as a prairie.

President Gurholt expressed concerns, like a few others, that there could be pesticides, etc. and that may cause a hazard to the citizens.

Jay asked Dan what kinds of trees are planted; evergreen, maple, spruce. Dan has agreed to cut maple trees down behind Kees' property.

After discussion, Ellen made a motion to have a variance for Dan Woelfel's property to keep up with the upkeep and maintenance - contacting the naturalist, etc. to match the west side of his property by the end of month. Jay Schoen 2nd M/C Dan also agreed to come to the village board meeting with an update after talking to the naturalist.

Utility Department/Discussion: Discuss items to purchase for sewage plant with ARPA money.

Purchase Blower and spare transducer and use the leftover \$1,100.00 for manholes

Ellen Gurholt made a motion to use the ARPA funds, 2nd by Jay Schoen. M/C

August expense: \$5,232.73

August income: \$9,524.61

Balance as of 9/1/24: \$142,371.74 checking

Potter Utility report as presented by Dennis Gruett:

August expense: \$4,454.90

August income: \$1,522.11

Balance as of 9/1/24: \$33,483.97 checking\*

\*\$5,000 is for equipment replacement fund

Local Recovery Fund Account

Balance as of 9/1/2024: \$6,674.04

Discuss 2025 Assessor Contract - Jay made a motion to sign the new contract, 2nd by Ellen. M/C

Clerk's Report: Kartechner Bros update on road repair  
Calumet County Sheriff's August Report  
Trick or Treat date - October 27, 2024 1:00pm-3:00pm

President's Report: Report by Chad Scheinoha, Cal County Hwy Dept.  
Discussion/questions on the painting of curbs/corners. Ellen to talk to Chad with the questions about distance.

Resolution to adopt the Public Participation Plan for the Comprehensive Update Jay made a motion to sign the resolution, 2nd by Wyatt. M/C

Discussion on: Regulating Exterior Light Ordinance and Sump Pump Discharge Ordinance - tabled until October meeting.

Building permits for August - Rob Schoen for a garage addition

Residential Clean Up Update - none

Maintenance items - none

A motion was made by Jay Schoen, seconded by Ellen Gurholt to pay all vouchers. Motion carried.

A motion was made by Ellen Gurholt seconded by Jay Schoen, to adjourn at 6:50pm Motion carried.

Submitted by  
Lisa Herrick, Clerk