

Minutes of the Village of Potter Board Meeting
December 11, 2019

The Village of Potter monthly board meeting was called to order by President Gary Lemke at 6:30 p.m. Others in attendance were: Rob Schoen, Jay Schoen, Dennis Gruett.

Notation was made that proper posting had been carried out at the Potter Post Office, Potter Village Hall, and Gruett's.

The pledge of allegiance was recited.

Minutes of the previous meeting were read and approved by Rob Schoen, seconded Jay Schoen. Motion carried.

Treasurer's report was given by Dennis Gruett as follows:

November expense: \$5,877.29

November income: \$38,108.23

Balance as of 12/01/19: \$111,914.34 checking

The Potter Utility report was given by Dennis Gruett as follows:

November expense: \$2,639.92

November income: \$757.25

Balance as of 12/01/19: \$36,465.95 checking*

*\$2,000 is for equipment replacement fund

No village residents were present at the meeting.

Clerk report:

Dennis Gruett reported that building permits were issued to Bill Lau for storage units and to Dan Brault for a storage container.

President report:

Gary Lemke reported that Sandy Meyers and Joan Lemke attended a training meeting in Chilton dealing with the new voting machine the village will be using.

Gary Lemke reported that nothing had been done yet with the clarifier at the sewage plant.

Discussion was held and village board meetings will begin at 5:30 p.m. until further notice.

Gary Lemke reported on a natural hazard mitigation plan that needed to be completed and returned to the county.

Gary Lemke stated that a certified letter was sent to Heather Gibler terminating her position as village clerk as of December 1, 2019.

A motion was made by Jay Schoen, seconded by Rob Schoen, to appoint Dennis Gruett as acting clerk until a new clerk is found.

Motion carried.

Gary Lemke reported that the utility department received all A's on the wastewater maintenance report.

No problems were found concerning the hole entering Gary Lemke's driveway. A manhole was fixed on the street by the village hall. A drain was repaired on Market Street.

Miranda Caldwell is still working on cleaning up her yard. No further action was taken on the Sherman Knott property.

Discussion was held and a motion was made by Rob Schoen, seconded by Jay Schoen, to set salaries as follows: President \$1700 a year beginning April 2021, Trustee \$1300 a year with one term beginning April 2020, and one beginning April 2021, Clerk \$2300 a year beginning January 2020, and Treasurer \$2300 a year beginning January 2020. Utility treasurer will remain at \$1100 per year. Motion carried.

JK inspection will remain the building inspector for the village at this time.

Discussion was held, and a motion was made Gary Lemke, seconded by Jay Schoen, to have Rob Schoen plow snow at the village hall at \$30.00 a time. Motion carried with Rob Schoen abstaining.

Rob Schoen stated that he is still working on the phone system at the sewage plant.

A thank-you was noted to Dan and Debbie Voss, Jeff Krueger, and Dennis Schroeder for putting up the Christmas decorations in the village.

A motion was made by Gary Lemke, seconded by Rob Schoen, to adjourn the meeting. Motion carried.
Meeting adjourned at 7:05 p.m.

Dennis Gruett,
Acting Clerk/ Treasurer