

Minutes of the Village of Potter Board Meeting

February 12, 2020

The Village of Potter monthly board meeting was called to order by President Gary Lemke at 5:30 p.m. Others in attendance were: Rob Schoen, Jay Schoen, Dennis Gruett, Lisa Herrick, Chad Olsen.

Notation was made that proper posting had been carried out at the Potter Post Office, Potter Village Hall, and Gruett's.

The pledge of allegiance was recited.

Minutes of the previous meeting were read and approved by Rob Schoen, seconded Jay Schoen. Motion carried.

Treasurer's report was given by Dennis Gruett as follows:

January expense: \$121,216.65

January income: \$69,770.43

Balance as of 2/01/20: \$178,645.57 checking

The Potter Utility report was given by Dennis Gruett as follows:

January expense: \$3236.23

January income: \$5768.32

Balance as of 2/01/20: \$40,360.13 checking\*

\*\$2,500 is for equipment replacement fund

Discussion was held, a motion was made by Rob Schoen, seconded by Jay Schoen, to appoint Lisa Herrick as the Village of Potter clerk. Motion carried.

No village residents were present at the meeting.

Clerk report:

Dennis Gruett reported that a building permit was issued to Gary Lemke for a bathroom remodel.

Voting machines were tested on 2-10-20.

President report:

Gary Lemke reported that a letter has been received from Harter's Fox Valley Disposal offering to submit a quote for garbage and recycling pickup in the village.

A local emergency planning meeting will be held in Chilton on February 1, 2020.

Chad Olsen was present and discussed the current and future concerns of chloride and phosphorus levels at the sewage plant. A phosphorus report will be completed by McMahon.

Discussion was held on the 43 water softener surveys that had been returned.

A new furnace has been installed in the village hall. A second furnace may be needed to be replaced in the future.

Discussion was held on ATV/UTV routes in the village. Rob Schoen will look into the situation.

JK inspections will be closing as of April 1, 2020. Witkowski Inspection Agency provide information on possibly becoming the new building inspector for the village. No formal action was taken. It will be addressed at the March board meeting.

A motion was made by Rob Schoen, seconded by Gary Lemke, to pay all vouchers. Motion carried.

A motion was made by Jay Schoen, seconded by Rob Schoen, to adjourn the meeting. Motion carried.

Meeting adjourned at 6:20 p.m.

Dennis Gruett,  
Acting Clerk/ Treasurer

