

Minutes of the Village of Potter Board Meeting  
October 14, 2020

The Village of Potter monthly board meeting was called to order by President Gary Lemke at 5:30 p.m. Others in attendance were: Rob Schoen, Jay Schoen, Dennis Gruett and Lisa Herrick.

Notation was made that proper posting had been carried out at the Potter Post Office, Potter Village Hall, and Gruett's.

The pledge of allegiance was recited.

Minutes of the previous meeting were read and approved by Rob Schoen, seconded Jay Schoen. Motion carried.

Treasurer's report was given by Dennis Gruett as follows:

September expense: \$8,237.90

September income: \$70.47

Balance as of 10/01/20: \$97,241.82 checking

The Potter Utility report was given by Dennis Gruett as follows:

September expense: \$7,584.77

September income: \$7,942.51

Balance as of 10/01/20: \$24,186.75 checking

\*\$2,500 is for equipment replacement fund

Treasurer's report

- Discussion/possible action on sewage fees fees increase Rob made a motion to increase \$10; Jay 2nd M/C
- Discussion/possible action on garbage & recycling can fees Gary made a motion to increase recycling Rob 2nd M/C Brillion Recyling fees - tabled until next meeting
- Discussion/action on 2021 assessor contract Jay made a motion to approve the contract; no changes for 2021 Rob 2nd M/C
- Discussion/action on Resolution 2020-2 concerning the tax collection contract with the county County collecting taxes; depositing into our account twice annually. Rob made a motion to accept resolution, 2nd by Jay. M/C
- McMahon contract 2021 Gary made a motion to accept; Jay 2nd M/C
- Budget meeting 6:30pm at November 11 meeting Rob made a motion, 2nd by Gary M/C

Clerk's Report:

- Getting ready for the November election.
- Village Hall rental request- December 12th (Dan Brault)

Building Permits:

Miranda Caldwell; window, bathroom/living room remodel

President's Report:

- Discussion of budget items including raising utility dept.
- Progress on street projects Money in grant 2022-2023; 2 year project. Has to be done in 5 years to get a grant. To be discussed/finalized at a future date. Needs to get 2 bids - after 1st of the year in 2022 Gary to ask for bids.
- Halloween trick or treating Gary made a motion to not have trick or treating. Motion denied for failure of 2nd. Rob Schoen made a motion, Jay 2nd to have village trick or treating on Saturday Oct 31st from 3p-5p.
- Require masks at all meetings and on election day in interest of safety for workers, attendees and voters since we have major issues with COVID in area
- Discussion for first responders contract First Responders meeting was cancelled due to Covid-19; 15% increase for 2021 (1267.00) Rob made a motion Jay 2nd M/C

- Approve Potter membership in Calumet County Civic Assn. \$70 for membership dues; no meetings due to Covid-19; hoping to have a meeting after Jan 1, 2021. Jay made a motion to join Rob 2nd M/C

Calumet County Emergency Government Report – Rob Schoen reported the next meeting Tuesday October 20th

Tracking Covid-19 expenses for Federal and State Government everything was covered with a grant that Ashley & Mary (Town of Rantoul Clerks) applied for.

Residential Clean Up update no contacts made - everyone has been cleaning up

A motion was made by Rob Schoen, seconded by Jay Schoen to pay all vouchers. Motion carried.

Gary made a motion to adjourn at 6:20pm, 2nd by Jay Schoen M/C

Lisa Herrick  
Clerk