

Minutes of the Village of Potter Board Meeting
November 11, 2020

The Village of Potter monthly board meeting was called to order by President Gary Lemke at 5:30 p.m. Others in attendance were: Rob Schoen, Jay Schoen, Dennis Gruett, Ellen Matayas and Lisa Herrick.

Notation was made that proper posting had been carried out at the Potter Post Office, Potter Village Hall, and Gruett's.

The pledge of allegiance was recited.

Minutes of the previous meeting were read and approved by Jay Schoen, seconded Rob Schoen. Motion carried.

Citizen input/public participation - Carey J Reed was present. He is running for Calumet County Judge and handed out brochures to all in attendance.

Treasurer's report was given by Dennis Gruett as follows:

October expense: \$13,707.89

October income: \$1,582.83

Balance as of 11/01/20: \$85,116.76 checking

The Potter Utility report was given by Dennis Gruett as follows:

October expense: \$12,982.02

October income: \$5,771.69

Balance as of 11/01/20: \$17,030.42 checking

*\$2,500 is for equipment replacement fund

Treasurer's report:

- Distributed the 2021 Budget for review

Clerk's Report:

- Anticipate a recount from the election. The village was chosen to have an audit on past elections. The county clerk's office takes care of this and if there are any questions, we'll find out. Election day was very busy. There were many new voters registered.
- Routes for Recovery grant due date is November 18, 2020. Submitting for facepieces for the fire department.

Building Permits:

none

President's Report:

- a. Approve MCO contract for 2021
 - i. Rob Schoen made a motion, seconded by Jay Schoen to approve the contract M/C
- b. President's letter being prepared to discuss increases in a few items; WPS fee for lighting of the Christmas decorations, sewage utility bill and usage of the Town of Brillion for lawn clippings, etc.
- c. Jay was appointed as Deputy Clerk for the election for early voting.
- d. Replaced panels for ceiling tiles as part of the Route for Recovery grant.
- e. Compliance report from DNR. We rated very well.
- f. Due to Covid-19 we will not be renting the village hall until further notice

Discussed the 2021 Potter Fire Department contract; there will be a 2% increase (\$12,069.66/year). Gary Lemke made a motion, seconded by Jay Schoen to approve the 2021 Potter Fire Department Contract. Rob Schoen abstained from voting.

Calumet County Emergency Government Report – Rob Schoen reported there is free testing at Christ the Rock church.

Residential Clean Up update - everyone has been cleaning up.

Gary Lemke made a motion, seconded by Jay Schoen to have Rob Schoen do the snowplowing this season. M/C Rob abstained from voting.

A motion was made by Rob Schoen, seconded by Jay Schoen to pay all vouchers. Motion carried.

Rob Schoen made a motion to adjourn at 6:25pm, 2nd by Jay Schoen M/C

Submitted by:
Lisa Herrick
Clerk

The 2020/2021 Village of Potter Budget Meeting was held following the regular monthly meeting:

The meeting was called to order by Gary Lemke at 6:30pm

Notation of proper posting was noted

Review of Village of Potter 2021 Budget from Dennis Gruett

Rob made a motion to accept as presented, Jay 2nd M/C

Rob made a motion to adjourn at 6:32pm; 2nd by Jay M/C

Submitted by:
Lisa Herrick
Clerk