

Minutes of the Village of Potter Board Meeting
May 12, 2021

The Village of Potter monthly board meeting was called to order by President Ellen Gurholt at 5:30 p.m. Others in attendance were: Rob Schoen, Jay Schoen, Dennis Gruett, and Lisa Herrick.

Notation was made that proper posting had been carried out at the Potter Post Office, Potter Village Hall, and Gruett's.

The pledge of allegiance was recited.

Jay Schoen made a motion to accept the minutes from the April meeting. Seconded Rob Schoen. Motion carried.

Citizen input/public participation

Mike Kleppen gave update on river clean up

Treasurer's report was given by Dennis Gruett as follows:

April expense: \$9,707.85

April income: \$5,620.27

Balance as of 5/01/21: \$118,313.65 checking

The Potter Utility report was given by Dennis Gruett as follows:

April expense: \$5,477.47

April income: \$4,271.77

Balance as of 5/01/21: \$21,893.49 checking*

*\$2,500 is for equipment replacement fund

Treasurer's report

- a. Approve/deny beer license for Potter Fire Dept Jay 1st, Ellen 2nd Rob abstained M/C
- b. Street repaving loan
 - i. Rob made a motion to get loan from State Bank of Chilton, 2nd by Ellen. M/C
- c. Set time and date for Board of Review
 - i. Board of Review July 7th 5p-7p
 - ii. Open book June 23 4p-6p
- d. Discuss/act on resolution 2021-1 CMAR Report
 - i. Compliance Maintenance Agency Report (Pete) – we passed with an 8. Rob made a motion, seconded by Jay M/C

Clerk's report

- a. Garbage receptacle concern
 - a. Will be followed up w/Ellen
- b. Newsletter frequency/content/distribution
 - a. Do after every meeting. Hard copy at the post office.

Building permit for the month of April were issued for Jon Radue (storage shed)

President's report and correspondence

- a. Open, review and pick the bids for the road project
 - a. Received 2 bids.
 - i. Kartechner Bros. was low bid. Rob made a motion to accept, Jay 2nd M/C
- b. Discuss pump issues at the sewage plant

- a. Still have issues at sewage treatment plant (Pete) - happens after hours and weekends. Pump is just 3 months old and not doing its job.
- c. Notice of compliance from DNR
 - a. Ellen and Chad received and shared with board
 - b. Rob made a motion to accept proposal presented by Chad, Ellen 2nd M/C
- d. Chad also provided a Chloride Progress Report – Chad
- e. Overview of intergovernmental meeting held on 5/6/21; specifically, the American Rescue Plan Act
 - a. We'll be getting approximately \$23,000 and will need to provide allowable areas to spend it.
 - b. County also gets money and will work with us on monies.
- f. Manhole fixed – big hole.

Residential Clean Up update - none

A motion was made by Jay Schoen, seconded by Ellen Gurholt to pay all vouchers. Motion carried.

A motion was made by Jay Schoen, seconded by Ellen Gurholt, to adjourn the meeting. Motion carried.
Meeting adjourned at 6:24 p.m.

Lisa Herrick
Clerk