

**MINUTES OF THE VILLAGE OF POTTER BOARD MEETING**  
**November 10, 2021 AT 5:30 PM**

The Village of Potter monthly board meeting was called to order by President Ellen Gurholt at 5:30 p.m. Others in attendance were: Jay Schoen, Rob Schoen, Dennis Gruett, and Lisa Herrick.

Notation was made that proper posting had been carried out at the Potter Post Office, Potter Village Hall, and Gruett's. The pledge of allegiance was recited.

Jay Schoen made a motion to accept the minutes from the September meeting. Seconded Ellen Gurholt. Motion carried.

Treasurer's report was given by Dennis Gruett as follows:

October expense: \$10,414.33

October income: \$2,803.71

Balance as of 11/01/21: \$99,468.91 checking

October expense: \$3,024.91

October income: \$6,561.94

Balance as of 11/01/21: \$26,215.59 checking\*

\*\$2,500 is for equipment replacement fund

Local Recovery Fund Account

Balance as of 11/01/21: \$12,405.53

Clerk's Report – training on Wis Vote for elections. Will inform poll workers about upcoming trainings as well.

Request for rental of the village hall for a Saturday in December; date tbd.

Building permits was issued in October for Joe Gurholt for a basement renovation and Richard Nennig for apartment remodel.

President's report and correspondence:

Gravel by Gene & Helen's has been redone and graded for better access.

Bill for Kartchner Bros has been resolved and we did pay what was quoted.

Chad Olsen, McMahon Associates presented the agreement for the WPDES Permit and the data collected for the trial. Jay Schoen made a motion, 2<sup>nd</sup> by Ellen Gurholt to pay the fee of \$3,900 for the Phosphorus Final compliance Alternatives Plan. M/C

A motion was made by Jay Schoen, seconded by Ellen Gurholt to pay all vouchers. Motion carried.

A motion was made by Jay Schoen, seconded by Ellen Gurholt, to adjourn the meeting. Motion carried.

Meeting adjourned at 6:00p.m.

Lisa Herrick  
Clerk