

Minutes of the Village of Potter Board Meeting
May 10, 2023

The Village of Potter monthly board meeting was called to order by President Ellen Gurholt at 5:30 p.m. Others in attendance were: Jay Schoen, Andrew Lawman, Dennis Gruett, and Lisa Herrick.

Notation was made that proper posting had been carried out at the Potter Post Office, Potter Village Hall, and Gruett's. The pledge of allegiance was recited.

Jay Schoen made a motion to accept the minutes from the April meeting . Seconded by Ellen Gurholt. Motion carried.

Citizen Input/Public Participation: none

Utility Department/Discussion: Resolution 2023-1 CMAR was approved. Jay Schoen made a motion to approve, 2nd by Ellen Gurholt. M/C

Digester needs to be corrected; wood will cost \$432.00. Pete Litersky will repair for us. Andrew Lawman made a motion, 2nd by Jay Schoen to approve the purchase of wood at Potter Building.

Treasurer's report was given by Dennis Gruett as follows:

April expense: \$10,301.63

April income: \$6,574.73

Balance as of 5/1/23: \$148,888.18 checking

The Potter Utility report was given by Dennis Gruett as follows:

April expense: \$5,010.30

April income: \$2,506.49

Balance as of 5/1/23: \$33,864.71 checking*

*\$5,500 is for equipment replacement fund

Local Recovery Fund Account

Balance as of 5/1/2023: \$13,328.09

Clerk's Report:

- a. nothing

President's Report:

- Comprehensive Plan Update Ellen attended meeting and we will collaborate with the county at an expense of approximately \$3,000-\$5,000 for our update that is due in 2024 (it's every 10 years).
- Bug Tussel plan - will be going ahead with work.
- Thank you from the Hilbert Optimist for using village hall for their event.
- Will be writing a newsletter; notice for not putting rags in, mosquito route, grass cutting reminder, pamphlet about water softener, interested in volunteering for elections.
- Agreement from Eastshore Humane Society that we continue for 2024 - Ellen made a motion to sign agreement, seconded by Andrew Lawman. M/C

Building permits for April - none

Residential Clean Up Update - nothing

Maintenance items:

- Mosquito spraying and purchase of spray - being delivered to Potter Building Supply. Will need someone to spray (\$35.00/time)
- Street Signs - Jay got a quote \$1,272.95; need to be picked up and installed. Ellen made a motion to purchase the signs, seconded by Andrew Lawman. M/C

- Engine Brake Ordinance Discussion - Semi's using them and wouldn't need to; a resident has concerns; we will look for a sign.
- Quote to patch storm grate on Central Street - \$774.00 was the amount to fix. Ellen to get another quote before proceeding. Ellen made a motion to approve the expense of road repair, 2nd by Andrew. M/C
- Website contract - website needs to be updated. Lisa to put together list of things to update.

A motion was made by Ellen Gurholt, seconded by Jay Schoen to pay all vouchers. Motion carried.

Andrew King, our current village attorney, is retiring in 2024 and our new attorney will be Gary Jahn.

A motion was made by Ellen Gurholt, seconded by Andrew Lawman, to adjourn.
Motion carried. Meeting adjourned at 6:21 p.m.

Lisa Herrick, Clerk