

Minutes of the Village of Potter Board Meeting
June 12, 2024

The Village of Potter monthly board meeting was called to order by President Ellen Gurholt at 5:30 p.m. Others in attendance were: Jay Schoen, Wyatt Hansen, Dennis Gruett and Lisa Herrick.

Notation was made that proper posting had been carried out at the Potter Post Office, Potter Village Hall, and Gruett's. The pledge of allegiance was recited.

Jay Schoen made a motion to accept the minutes from the regular May meeting and the special meeting. Seconded by Ellen Gurholt. Motion carried.

Citizen Input/Public Participation: none

Utility Department/Discussion:

Pete: CMOM report (Capacity Management, Operation & Maintenance)

Everything is up to date and kept internally.

Pete:CMAR report (Compliance Maintenance Annual Report)

Since 2021 the dept it's questioning how current our ordinance is and needs to be updated. Chad suggested at the minimum update the chloride numbers and necessity of plumbing building permits. "Review in Progress, will update as needed". Ellen to look into this.

CMAR Resolution 2024-1 - Jay made a motion to approve resolution, Wyatt 2nd. M/C

Chad Olsen - Presented the agreement for professional services that is due on 6/30. Jay made a motion, 2nd by Ellen to sign the agreement for 2024 Motion carried

Treasurers Report as presented by Dennis Gruett:

May expense: \$6,638.67

May income: \$1,584.84

Balance as of 6/1/24: \$143,963.36 checking

Potter Utility report as presented by Dennis Gruett:

May expense: \$7,701.26

May income: \$456.84

Balance as of 6/1/24: \$28,455.21 checking*

*\$5,000 is for replacement fund

Local Recovery Fund Account

Balance as of 6/1/2024: \$6,669.83

Discuss/action on loan from State Back of Chilton of up to \$30,000.00 for street paving work; Ellen made a motion, 2nd by Jay. M/C

Clerk's Report:

- Gene & Helen's Liquor, Beer & Cigarette License
 - Ellen made a motion to approve all of the applications, 2nd by Wyatt. M/C
- Bartender applications for: Vanessa Reinke, Ryan Eickert, Amanda Eickert, Michael Loose, Debra Doughty, Jordan Loose, Nicholas Loose, Marjory Mathiebe, James Wittman
 - Jay made a motion to approve all of the applications, 2nd by Ellen. M/C
- WI DOR reports - being done. Deadline 7/1. Wyatt to do Board of Review training. Lisa to get him the necessary tools.

President's Report: nothing

Building permits for May - Mike Koehler for a house remodel. Discussion on timeline for board receiving building permits - Ellen to reach out to Building Inspector to request being copied on the building permit applications.

Residential Clean Up Update - none

Maintenance items - Dennis Schroeder inquired about cleaning the lights in the ceiling - after cleaning, it was thought to look into a grant for changing the bulbs to LED.

Ditching - tabled until July meeting

A motion was made by Jay Schoen, seconded by Wyatt Hansen to pay all vouchers. Motion carried.

A motion was made by Ellen Gurholt seconded by Jay Schoen, to adjourn at 6:30pm Motion carried.

Submitted by
Lisa Herrick, Clerk

Not Yet Approved