

Minutes of the Village of Potter Board Meeting
January 8, 2025

The Village of Potter monthly board meeting was called to order by President Ellen Gurholt at 5:30 p.m. Others in attendance were: Jay Schoen, Wyatt Hansen, Dennis Gruett and Lisa Herrick.

Notation was made that proper posting had been carried out at the Potter Post Office, Potter Village Hall, and Gruett's. The pledge of allegiance was recited.

Jay Schoen made a motion to accept the minutes from the December meeting. Seconded by Wyatt Hansen. Motion carried.

Citizen Input/Public Participation: none
Utility Department/Discussion - none

Treasurer's Report:

- a. Discuss/possible action on the Refuse site at the Town of Brillion. It's working, no change at this time.

December expense: \$9,078.79
December income: \$148.91
Balance as of 1/1/25: \$150,163.63 checking

Potter Utility report as presented by Dennis Gruett:

December expense: \$4,044.21
December income: \$13,598.53
Balance as of 1/1/25: \$44,786.90 checking*
*\$10,000 is for equipment replacement fund

Clerk's Report:

- a. McKayla Schoen hall rental 3/8/2025 Jay made a motion to approve the rental, 2nd by Ellen. M/C
- b. Shared the Calumet County Sheriff's Report for December
- c. Discussed cost for Zander Press for putting an ad in the paper for the Recycling/Garbage Schedules; will put the schedule in the next newsletter.

President's Report:

- a. Discuss/action 2025 MCO contract
 - i. Discussed at the Budget meeting; copies were given to review. Jay made a motion to accept the contract and sign for 2025, 2nd by Ellen. M/C
- b. Discuss/possible action for maternity leave - Ellen made a motion that Jay will be the acting President while she is out on maternity leave, 2nd by Jay. M/C
- c. First Responders Agreement reviewed and tabled until February meeting

Building permits for December - none
Residential Clean Up Update - none
Maintenance items - none

A motion was made by Jay Schoen, seconded by Wyatt Hansen to pay all vouchers. Motion carried.

A motion was made by Jay Schoen seconded by Ellen Gurholt, to adjourn at 5:57pm Motion carried.

Submitted by
Lisa Herrick, Clerk